

IT PROFESSIONAL VIC & NSW

- **Melbourne CBD**
- **\$60,000 & Super & Benefits**
- **Excellent Opportunity**

Tracing its origins back to the early 1930's this Australian company has long had a reputation for the quality and innovation of its service offering.

Today it forms part of a truly global organisation committed to maintaining its impressive track record of achievement.

The organisation has a history of success and is the rapid growth they have undergone in recent years has been due to increased demand from the blue chip clients they serve.

This role reports to the National IT Manager. The main focus of the role is to achieve the business objective of Total Customer Satisfaction by;

- Identifying and solving customer information and processing problems
- Maintain all computer and telecommunications systems within the business
- Assist in the implementation of new Software.

Specific duties and tasks will be varied to include the following

- Ensure the LAN/WAN/VPN's are maintained and in working condition
- Be the primary contact for all IT Issues within the Eastern States of Australia
- Assume responsibility for all the Servers, PC's, Notebooks and PDA's ensuring they are in working order, are patched and updated regularly
- Ensure all user requirements are met with regards to software, hardware and any other needs
- Ensure security and virus protection
- Assist and implement projects as required
- Be the key contact with external service providers

The successful candidate will have a minimum of 3 years relevant experience, be self motivated and able to work autonomously. A comprehensive appreciation of Windows Server 2000/3 and Lotus Notes is essential. The ability to provide a solutions based service to end users is vital in this role.

To discuss this role in greater detail please contact Jon Vonk on 0439 101909 (Evenings and Weekends 03 9534 3830) email jon@vonk.com.au